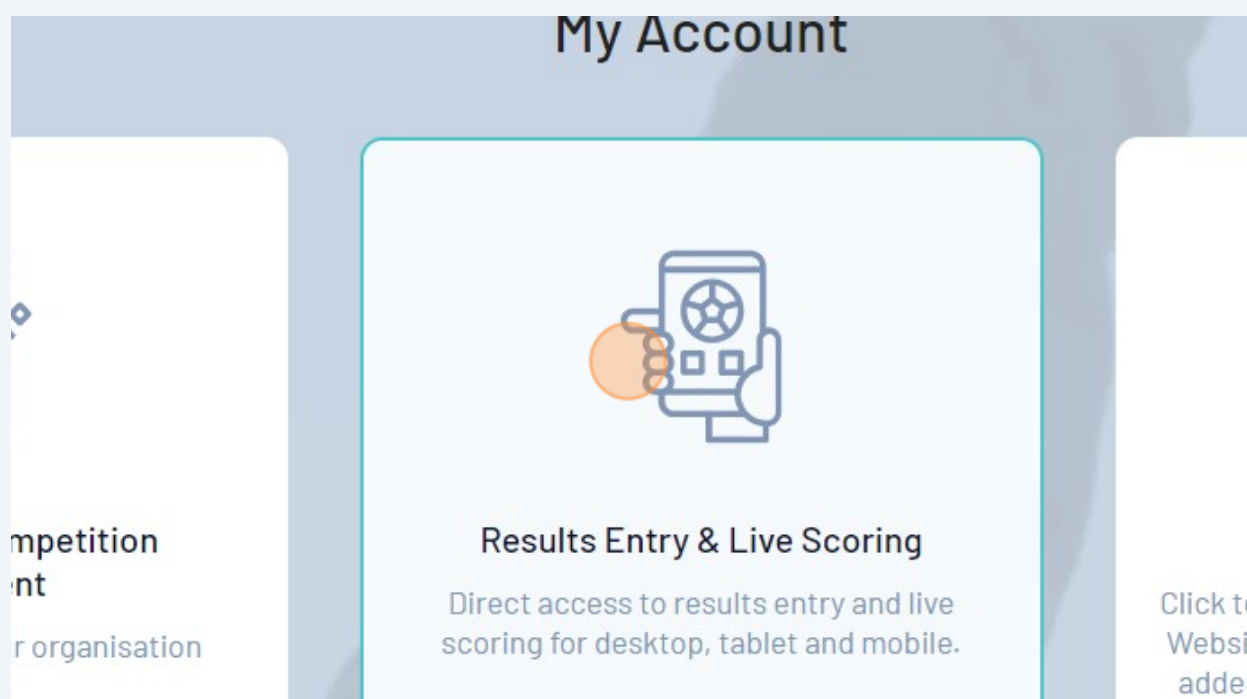


How to Enter Game Officials into the Game Record

1 Login to passport.mygameday.app

2 Click "Results Entry"




Adding Game Officials



Tip!

You can automatically select the default team staff OR select the same staff as last week to save time.


3 Click "Pre Game"

Filter Matches 

Competition	Match Date Time	Venue			
Kosta's Cup Competition	19/08/2023 10:00	Redcliffe	Pre Game	At Game	Post Game
Kosta's Cup Competition	19/08/2023 10:00	Redlands	Pre Game	At Game	Post Game
Kosta's Cup Competition	26/08/2023 10:00	Redcliffe	Pre Game	At Game	Post Game
Kosta's Cup Competition	02/09/2023 00:00	Coomera	Pre Game	At Game	Post Game
Kosta's Cup Competition	09/09/2023 02:00	Redlands	Pre Game	At Game	Post Game

4 Click the dropdown on "Auto Select Officials".

OP= On Permit Q= Finals Qualified

Auto Select Officials  Save Officials

cannot find the correct officials name in the drop box below. Please check before applying

Member	Temporary Assignment
Import, Player	
Select Team Official	
Dory, John	
Select Team Official	
Select Team Official	QBUA Umpire: Barry Foat

5 Click "Select all default team Staff"

OP= On Permit Q= Finals Qualified

Auto Select Officials Save Officials

when you cannot find the correct officials name i before applying

- ☒ No Auto Select
- ☐ Select all default team Staff
- ☐ Select all staff from last week

Member	
Import, Player	
Select Team Official	
Dory, John	
Select Team Official	
Select Team Official	QBUA Umpire: Barry Foat

6 OR Click "Select all staff from last week" button.

OP= On Permit Q= Finals Qualifi

Auto Select Officials Save Officials

ments apply only when you cannot find the correct officials name i before applying
ments.

- ☒ No Auto Select
- ☐ Select all default team Staff
- ☐ Select all staff from last week

pointment	Member
ach	Import, Player
sistant Coach	Select Team Official
am Manager	Dory, John
ner	Select Team Official
mpire	Select Team Official QBUA Umpire: Barry Foat



If you don't have default Team Officials, you will need to select the game officials for each week:

7

Click "Pre Game"

Filter Matches

Competition	Match Date Time	Venue			
Wata's Cup Competition	19/08/2023 10:00	Redcliffe	Pre Game	At Game	Post Game
Wata's Cup Competition	19/08/2023 10:00	Redlands	Pre Game	At Game	Post Game
Wata's Cup Competition	26/08/2023 10:00	Redcliffe	Pre Game	At Game	Post Game
Wata's Cup Competition	02/09/2023 00:00	Coomera	Pre Game	At Game	Post Game
Wata's Cup Competition	09/09/2023 02:00	Redlands	Pre Game	At Game	Post Game

8 Scroll to the Team Officials Section.

Click the dropdown to enter your:
Team Coach,
EO (Manager),
Team Umpire,
Scorer Name

Team Officials

Auto Select Officials

Save Officials

Temporary assignments apply only when you cannot find the correct officials name in the drop box below. Please check before applying temporary assignments.

Group	Appointment	Member	Temporary Assignment
1	Coach	Select Team Official	
1	Assistant Coach	Select Team Official	
1	Team Manager	Select Team Official	
1	Other	Select Team Official	
2	Umpire	Select Team Official	
2	Scorer	Select Team Official	

9

IF you have a different person filling the role, please type their name in Temporary Assignment. Remember to collect their Umpire Number, Scorer Accreditation Level, or Coach Accreditation Level and add this after their name.

Click "Temporary Assignment" field to enter this information.

nent	Member	Temporary Assignment
	Import, Player	
t Coach	Select Team Official	
nager	Dory, John	
	Select Team Official	
	(no official)	
	Smith, Sample	

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10

Click "Save Officials" button.

OP= On Permit Q= Finals Qualified

Auto Select Officials



Save Officials

when you cannot find the correct officials name in the drop box below. Please check before applying

Member	Temporary Assignment
Import, Player	
Select Team Official	
Dory, John	
Select Team Official	
(no official)	QBUA Umpire: Barry Foat
Smith, Sample	

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