



BASEBALL
QUEENSLAND

STATE CHAMPIONSHIPS

Hosting Criteria and Agreement



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TOURNAMENT HOSTING CRITERIA AND AGREEMENT

STATE CHAMPIONSHIPS TOURNAMENT CRITERIA

The following criteria need your close attention. In your club's proposal you are required to be able to fulfill ALL the criteria and to assure that ALL costs (lights included) for the tournament, with the exception of balls, will be borne by the host club. If you are able to meet these criteria, then please apply to host a State Championship. Send your application to gareth@baseballqld.asn.au or Development Manager, Office 1.11, 150 Caxton Street Milton QLD 4064.

BQ WILL REQUIRE FULL UNINTERRUPTED USE OF YOUR CLUB FACILITIES FOR THE DURATION OF THE TOURNAMENT.

- **Venue.** All Baseball Queensland State Titles events, minimum of two diamonds appropriate to the age group, with at least one field with lights (lit to Australian Standards for baseball lighting), unless the number of fields and time frames are conducive to play without lights. U16, Senior League, U18, Youth Women and Women, Open Age and Masters age groups utilise full size fields. Junior League field sizes are: Outfield fence minimum 300 feet from home plate; diagonals 113' 3¼"; pitching distance is 54'; base paths are 80'. Intermediate League Field sizes are: Outfield minimum 200 feet, base paths 70 feet and pitching distance 50 feet. Little League State Titles require at least three fields preferably with one lit field (lit to Australian Standards for baseball lighting) to provide for wet weather contingencies. Little League field dimensions are - LF and RF lines 200' with 220' to CF, pitching distance is 46' with base paths set at 60'. If lights are required host venue provides use of lights free of charge. Use of lights is at discretion of BQ Tournament Director.
- Tarps adequate to cover all dirt playing surfaces (home plate, pitcher's mound and any base cut outs) in their entirety, for each field to be utilised for tournament play.
- Age specific mounds are recommended on all fields to be utilised for your proposed tournament. Applications that specify removal of current mounds and construction of age specific mounds are preferred.
- All fields are to be in good repair and enclosed with home run fences (temporary or permanent) (no plastic mesh style fencing)- no cones). Bases are to be permanent "Hollywood" style and home plate is to be fixed and flat. Any base cut-outs (including pitcher's mound) are to be free from overgrowing turf or weeds and well manicured with clearly defined boundaries between dirt and turf surfaces.
- Covered dugouts with full seating in good repair are a necessity. If dugouts are not considered large enough for at least 24 personnel, then temporary measures will need to be installed. The host organisation will make ice readily available (on site) to teams on request. **SUNBLOCK IS REQUIRED IN EACH DUGOUT.**

- Bullpens must have seating and a temporary shaded area for at least three people. Temporary bullpens are acceptable, but must include at least one mound and one home plate.
- Batting Cages provision of batting cages (at least one lane/cage per field) will strengthen any application to host State Titles events.
- Manned scoreboard for each game, showing a minimum of team, inning and runs. This is to be maintained accurately during games and should be in a prominent position for proper viewing.
- Ground Maintenance. Ground crews to prepare and monitor the fields during competition. Playing fields to be dragged and homeplate areas and mounds repaired after each game. Playing fields to be marked (lines and batter's boxes) prior to each game. An extra set of bases is to be available in case of one or more breaking. Fields are to be dragged, repaired and watered after each days play. Bullpens to be repaired after each day of play. Bases and home plates repainted white for the start of each new day of play.
- Amenities. Full toilet amenities maintained and available throughout the event. Canteen facilities with hot and cold food and drinks. Garbage bins around the ground and in the dugouts. PA facilities for the closing ceremony as well as announcements. Shaded areas designated for team use after each game.
- Umpires and Scorers. Suitable retiring and dressing areas for male and female Umpires (adequate for eight adults) and a room or shaded area with table and chairs for Scorers to complete statistics. Covered Scorers' box with seats, tables and power for each field.
- Host club to provide ice and ice water in large coolers available in every dugout during each day's play. These coolers need to be replenished as requested by any team occupying the dugout(s) and between games.
- BQ to develop event program. Host venue to sell programs through the canteen with revenue from programs returned to BQ at conclusion of tournament. Host venue sponsors and supporters can be recognised in event program if host venue provides high resolution electronic graphics files for each sponsor/supporter at least two months prior to event.
- Baseball Queensland needs. Special area with table and chairs set aside for all Tournament and selection meetings. Power outlets for computers etc. BQI staff and selectors as appointed by BQ, plus Umpire and Scorer Coordinators are to be provided with one FOC meal voucher plus two non-alcoholic drink vouchers per day (FOC) if no night games are scheduled. Two meals and three non-alcoholic drinks are to be provided (FOC) if night games are scheduled or played. BQ will provide a list of approved FOC meal recipients. Host venue agrees to provide these meals to BQ free of charge (FOC).
- Basic First Aid will be provided by Baseball Queensland.

The Host Club will need to appoint a planning committee which will include:
Tournament Controller, whose responsibilities will include continued liaison with BQ to ensure the progress of tournament preparations, pre tournament meetings as scheduled, game day operations, umpire and baseball coordination and the general smooth running of the tournament.
Grounds Manager, to control and manage the maintenance of the fields and amenities
Tournament Director will be appointed by BQ.

- Closing ceremony will take place immediately after the final game.
- Tournament standings and information board Host organisation to provide a suitable whiteboard or chalk board to display results in a prominent position. BQ will maintain the results board throughout the event.
- Location set aside for the official photographer. BQ will appoint the event photographer
- Location set aside for merchandising booths. Commission income from those sponsorships/relationships negotiated by host venue will be the property of the host club. BQ reserves the right to veto any host club arrangements should they conflict with BQ sponsor/partner. BQ also reserves the right to invite to trade and/or display advertising for BQ partners and supporters. Any income or benefit derived from these BQ partnerships/sponsorships remains the property of BQ.
- A list of appropriate accommodation and medical facilities in close proximity to the venue, that are able to accommodate Playing, Coaching and Support Staff. Bed and meal packages are by far the best option for travelling teams. These are to be sent to the participating Regions as soon as possible after your appointment as the host venue.
- Host venue to organize a Ground inspection and planning meeting with BQ. This to be NO LATER than four (4) weeks prior to the prescribed start date of the tournament. This allows appropriate time for changes and repairs, if required.
- Adequate parking facilities in close walking proximity for all spectators, players and families.
- Host club to liaise with local police and related authorities to inform them of the event at least one month prior to the event.

Host venue to supply all rostered participants with lunch on each day of the event. Host club agrees to provide these lunches to tournament participants for no more than AU\$12.00 + GST per person appearing on team rosters for event. Menu available to participants is to be submitted for approval by BQ no later than two (2) weeks prior to the event along with an order form for distribution to participating teams.

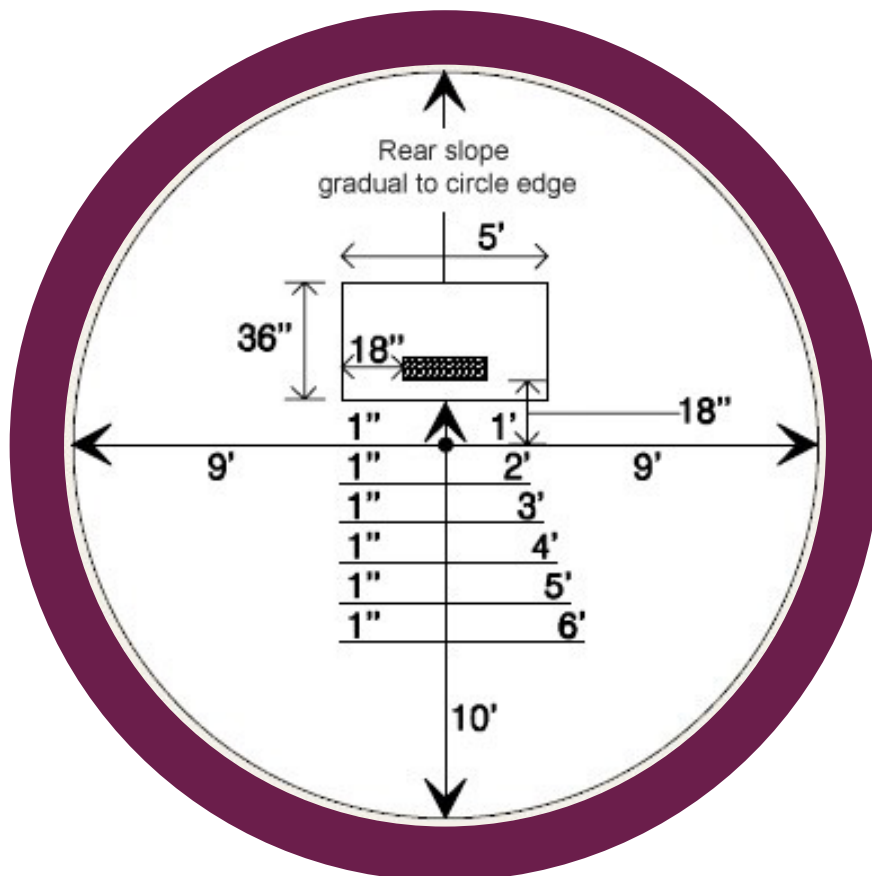
Host Club agrees that each lunch package will consist of at least:

- 1 x non-alcoholic drink serve ie juice box/ poppa, bottled water, can of soft drink etc.
- 1 x Ham and salad sandwich/roll or variant as approved by BQ eg chicken and salad/vegemite + cheese.
- 1 x Snack item eg packet of "Shapes", chips/crisps, muesli bar etc.
- 1 x piece of fresh fruit.

Revenue from participant lunches remains the property of the host organisation. BQ will invoice teams prior to event for lunches based on rosters submitted. Host organisation to invoice BQ post event for lunches provided as per roster sizes verified against team lunch orders. BQ will provide host organisation with rosters prior to event.

1. REQUIRED SPECIFICATIONS FOR FIELDS

In addition to the aforementioned requirements, Fields must meet the following field specifications for the specific age group you are applying for. Fields must meet these specifications at least four weeks prior to their respective event and maintain the specified standards throughout the event.



1.a Pitching mounds for State Titles events must meet the following specifications.

1.b. 90' Field - U16 to Senior

- Height of Mound: 10" above home plate
- Distance from apex (rear) of home plate to front of pitching rubber: 60'6"

Proper Pitching Rubber Alignment U16 to U25 State Titles

The front of the pitching rubber must be 60 feet 6 inches from the apex (point) of home plate and the top of the rubber should be 10 inches above home plate. Follow these simple steps to set up your pitching rubber:

1. The pitching rubber is 24 inches long. Take a pencil and mark a line down the center.
2. Take a string from the apex of home plate (at rear or Catcher's side) and extend it to the second base peg.
3. Measure 60 feet 6 inches from the tip of home plate and sink a spike. This marks the front of the rubber.
4. Take a transit level and obtain a reading off home plate. The top of the pitching rubber must be 10 inches above home plate. Build or reduce height of the mound accordingly using Clay. If a transit level is not available, drive a stake at the apex of home plate measuring 10 inches high. Run a tight string over the pitching rubber and hang string level. Adjust the rubber height until line is level.
5. Square the rubber into position by taking a measuring tape and measure from the front left corner of home plate to the front left corner of the pitching rubber. Do the same on the right side. When these two measurements equal 59 feet 1 inch, the rubber will be squared. Make sure that the rubber measures 12 inches on each side of the anchored spike.
6. Pitching mounds and bullpen mounds must be composed of sufficient clay material to ensure they will withstand the wear demands of tournament play. Mounds constructed solely of deco or dirt only, will not meet specifications.

1.c. 80' Field - U14

(If applying for U14 State Titles, mounds must be built with any existing mounds removed)

- Height of Mound: 8" above home plate
- Distance from apex (rear) of home plate to front of pitching rubber: 54'

Proper Pitching Rubber Alignment - U14

The front of the pitching rubber must be 54 feet from the apex (point) of home plate and the top of the rubber should be 8 inches above home plate. Follow these simple steps to set up your pitching rubber:

1. The pitching rubber is 24 inches long. Take a pencil and mark a line down the center.
2. Take a string from the apex of home plate (at rear or Catcher's side) and extend it to the second base peg.

3. Measure 54 feet from the tip of home plate and sink a spike. This marks the front of the rubber.
4. Take a transit level and obtain a reading off home plate. The top of the pitching rubber must be 8 inches above home plate. Build or reduce height of the mound accordingly using Clay. If a transit level is not available, drive a stake at the apex of home plate measuring 8 inches high. Run a tight string over the pitching rubber and hang string level. Adjust the rubber height until line is level.
5. Square the rubber into position by taking a measuring tape and measure from the front left corner of home plate to the front left corner of the pitching rubber. Do the same on the right side. When these two measurements are equal, the rubber will be squared. Make sure that the rubber measures 12 inches on each side of the anchored spike.
6. Pitching mounds and bullpen mounds must be composed of sufficient clay material to ensure they will withstand the wear demands of tournament play. Mounds constructed solely of deco or dirt only, will not meet specifications.

1.d. 60' Field - Little League

(If applying for Little League State Titles, mounds must be built with any existing (Non-compliant) mounds removed.

- Height of Mound: 6" above home plate
- Distance from apex (rear) of home plate to front of pitching rubber: 46'

Proper Pitching Rubber Alignment - Little League

The front of the pitching rubber must be 46 feet from the apex (point) of home plate and the top of the rubber should be 6 inches above home plate. Follow these simple steps to set up your pitching rubber:

1. The pitching rubber is 24 inches long. Take a pencil and mark a line down the center.
2. Take a string from the apex of home plate (at rear or Catcher's side) and extend it to the second base peg.
3. Measure 46 feet from the tip of home plate and sink a spike. This marks the front of the rubber.
4. Take a transit level and obtain a reading off home plate. The top of the pitching rubber must be 6 inches above home plate. Build or reduce height of the mound accordingly using Clay. If a transit level is not available, drive a stake at the apex of home plate measuring 6 inches high. Run a tight string over the pitching rubber and hang string level. Adjust the rubber height until line is level.

5. Square the rubber into position by taking a measuring tape and measure from the front left corner of home plate to the front left corner of the pitching rubber. Do the same on the right side. When these two measurements are equal, the rubber will be squared. Make sure that the rubber measures 12 inches on each side of the anchored spike.
6. Pitching mounds and bullpen mounds must be composed of sufficient clay material to ensure they will withstand the wear demands of tournament play. Mounds constructed solely of deco or dirt only, will not meet specifications.

2. FENCES AND BACK-NETS

2.a. Permanent fencing structures must be free from :

Spaces at the bottom of the fence large enough that the ball may pass under the fence. (Often remedied by installing and fixing PVC Ag pipe along or to, the base of the fence).

Spaces between fencing mesh and pole structures that might possibly allow the ball to leave the field of play by going through the fence. (Often remedied by tying the mesh to the fence with fencing wire).

Spaces between chain link material or where chain link material has been stretched sufficient that the ball may pass through the chain mesh. (Often remedied by installation of smaller gauge or new mesh).

Any sharp, piercing or cutting hazard to players, spectators or officials.

2.b. Temporary Fencing Structures must:

Be pre-approved by Baseball Queensland at least six (6) weeks prior to your event. Please provide BQ images or specifications of the fencing you intend to utilise, at least six weeks prior to your event.

(Temporary fencing is most commonly used for homerun fencing in the Little League and U14 age groups).

N.B. Temporary fencing systems that utilise exposed star pickets will NOT be approved. BQ has access to a limited amount of temporary event fencing that host organisations can collect prior to tournament, deploy and then return to BQ after your event. The fencing available from BQ requires the use of approximately 200 large zip ties per field (zip ties not supplied by BQ)

Acceptable alternatives utilised in the past include water filled traffic barriers, temporary pool fencing, temporary site fencing etc. Please ensure balls cannot pass out of play by passing under or through your chosen barrier fencing.

2.c. Temporary Backnet.

Temporary backnets are required for the following age groups:

- Little League - any time the distance between the back corner of home plate and the backnet exceeds 30 feet.

Thanks for your support

HAVE A GREAT TOURNAMENT!

Please sign in the corresponding area to indicate that you agree to meet the criteria

Signed for and on behalf of (insert club name)

Baseball Club

Signed

Date ____/____/____

Name

Position

Signed for and on behalf of (insert club name)

Baseball Club

Signed

Date ____/____/____

Name

Position

Attach the signed copy of the criteria to your application.
When accepted, Baseball Queensland will sign and return to you for your records.

Signed for and behalf of Baseball Queensland

Signed

Name

Date ____/____/____