

# BASEBALL QUEENSLAND POLICY

## Player Transfer Policy

<b>NAME OF DOCUMENT</b>	Baseball QLD Player Transfer Policy
<b>DATE OF PUBLICATION</b>	18 February 2019 to be enforced for the 2020 tournament season and beyond.
<b>REVIEW DATE</b>	Annually
<b>AUTHOR</b>	Development Manager BQ, Regional Committees.
<b>KEY TERMS</b>	<p>Player transfer refers to the movement of a player from one Association to another and internal movements within an Association between member clubs. Association Representative players are defined as players from Little League Minors to Senior League (16U).</p> <p>Association representation refers to any player that is registered to play for a club, is eligible and has been selected to participate in a BQ sanctioned event.</p> <p>A 'season' is defined as a full BQ Membership financial year which includes both winter and summer seasons and commences 1 September through 31 August annually. Full financial year from the date of registration of a player through 31 August.</p> <p>Association refers to the Region or Charter organisations.</p> <p>BQ Refers to Baseball Queensland. BA refers to Baseball Australia.</p> <p>Tournament Season refers to the period from February to August within which the Little League pathway tournaments are contested.</p>
<b>SUMMARY</b>	The Player Transfer Policy objective is to monitor and regulate the transfer of players from Association to Association and the internal movements within Associations.

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### 1. Introduction

The Player Transfer Policy prescribes the process, requirements, and the management of transfer requests for players from Associations to other Associations; and within clubs of one Association. Associations (those affiliated members of BQ) who have members eligible to be representatives may include any BQ representative teams, All Star Charter (Regional) Teams, and any Association specific tournaments.

### 2. Purpose of the Policy

The Player Transfer Policy ('policy') aims to monitor and regulate the process for the movement of players from one Association to another and from club to club within an Association. The policy also outlines the process for documentation and reporting for player transfer requests.

### 3. Transfer of Players from an Association to another Association.

Players requesting transfer from one Association to another must complete a transfer request form (appendix 1) and submit this form to the Secretary of their Association prior to the commencement of the season if possible. A clearance must be first obtained which will ensure that all financial and other obligations have been met. This may include payment and or the return of equipment, apparel etc. Once the clearance has been completed and signed by the Association Secretary, the clearance form is to be forwarded to the transferring Association Secretary and to the Little League District Administrator - [BQ](#). Confirmation for transfer approval should be received in writing within 14 days to the home Association and player, unless a player is seeking exemption in which case all parties will be notified following BQ approval.

Any player transferring from one Association to another will be ineligible for All Star/Regional Representation selection (Little League, Junior League or Senior League Regional Representative Div I Team) for one Tournament season unless granted exemption (exemption process detailed in points 5 and 5.1 of the transfer policy). A player is ineligible to play for the receiving/new Association until the request for transfer has been received and approved by both the transferring Association and BQ. All communication must be in writing and the clearance must be recorded on the registration documentation either in electronic or hard copy format. The outcome (approval or non-approval) for transfer is to be communicated in writing by the receiving/new Association to the respective player or responsible guardian/parent/s within 14 days. If a player was not a 'representative player' at a previous Association, they should be eligible to be selected in the All-Star Charter Team for the new Association (refer to 5. Exemption for Transfer from Association to another Association).

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#### **3.1 Transfer and Permission to Play (League play/Club competition) within Two Associations within a membership year or calendar year.**

In circumstances where a player elects to play at two or more Associations in a baseball calendar year (which can only be winter 2017 then summer 2017/18 for example), that player will be permitted to do so if they are age eligible for those competitions. Under these circumstances, if the player is registering in a second Association and wishes to trial for an All-Star Charter Team, they will only be eligible to trial (and for selection) for the Association whose boundary map captures (or more closely captures) their place of residence. This will be the only Association that the player will be eligible to represent.

Exception: Should the Association (Charter/Region) the player resides within not enter a tournament team in the division the player is eligible for, the player would be permitted to play representative tournament play for the other Association (Charter/Region).

#### **4. Transfer of Players within an Association**

Players that are registered for an Association may request a transfer between one club and another club. Players must complete a transfer request form and submit this form to the secretary of the player's home club. A clearance must be first obtained which will ensure that all financial obligations have been met and equipment has been paid for and or returned. Once the clearance has been completed and signed by the secretary, the clearance form is forwarded to the new club's Secretary.

#### **5. Exemption for Transfer from Association to Another Association.**

In circumstances where a player requests to change clubs within one Association to another Association and that player was a Representative Player (refer to 3. Transfer of Player from an Association to another Association), this is permissible if a player transfer is cleared by the losing Charter and BQ. However, that player will not be eligible to represent the receiving Association's All-Star Charter Team (representative team) for one full tournament season "approximately 12 months" (summer or winter for that one playing year calendar). An exemption will be granted to a player wishing to change Associations and be eligible for the receiving Association's All-Star Charter Team if there has been a change of residential address that locates the player in a suburb near or within the receiving/new Association Charter Boundary Map. Reference should also be made to the respective Charter Boundary Map from the receiving/new Association or from Baseball Queensland. Evidence of the change in residential address must be in the form of documentation, which clearly identifies the change by the responsible guardian(s) or parent(s). In the event that parents or responsible guardians reside in two different locations or charter boundaries, one address must be nominated only. This exemption must be granted in writing by the office of BQ District Administrator. The Player transfer form (appendix 1) and exemption for change of address form (appendix 2) are shown below.

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### 5.1 Extenuating Circumstances

Application for extenuating circumstances will need to be sent in writing (via the form located appendix 2) along with the completed transfer form, to the District Administrator - [BQ](#). The request will be discussed with Baseball Queensland, Baseball Australia and the two Associations involved in the player transfer.

### 6. Appeals Process

In the event that an application for transfer has been declined, and the respective player or responsible guardian/parent/s wishes to appeal, then correspondence is to be forwarded to the District Administrator – BQ within 14 days of dispatch of notification of original decision. Upon receipt of the appeal, the District Administrator will provide a report and make a recommendation to the National Administrator – Baseball Australia. The reasons for the refusal of the player transfer are to be outlined in detail and any further applicable information supplied to the National Administrator – Baseball Australia. The review will exclude the home Association and the receiving or new Association representatives. Communication will be sent in writing to the respective parties from the District Administrator within 14 days of the decision. A player is ineligible to play for the receiving/new Association until a determination and clearance has been communicated in writing.

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### PLAYER TRANSFER FORM (Appendix 1) (USE FOR PLAYERS CHANGING REGION/ASSOCIATION)

All players changing Association (Region) must complete a transfer form. All players transferring associations will be ineligible for selection into any Association/Region/Charter All Star Team for a period of one Tournament season unless granted an exemption. Please see BQ Player Transfer policy for more details. This completed form must be sent to [gareth@baseballqld.adn.au](mailto:gareth@baseballqld.adn.au) and both Association Executive Committees.

<b>PLAYER'S NAME</b>	
<b>DATE OF BIRTH</b>	
<b>CLUB TRANSFERRING FROM</b>	
<b>AGE GROUP/DIVISION PLAYED</b>	
<b>CLUB CONTACT</b>	
<b>PLEASE LIST ALL CHARTER/ASSOCIATION/ REGIONAL REP TEAMS THE PLAYER PLAYED IN OVER THE LAST THREE YEARS?</b>	
<b>PLEASE DETAIL THE REASON FOR TRANSFERING TO A NEW ASSOCIATION OR CLUB? Please attach additional pages if required.</b>	
<b>DO YOU INTEND TO APPLY FOR ALL STAR INELIGIBILITY EXEMPTION? (PLEASE CIRCLE) Y / N IF YES PLEASE ATTACH SUPPORT INFORMATION FOR EXEMPTION.</b>	
Suggested reasons may include but are not limited to – change of residential address, discontinued club etc.	

<b>FINANCIAL CLEARANCE Losing Club please circle</b>	YES / NO	<b>PROPOSED NEW CLUB:</b>	
<b>APPROVED BY (NAME):</b>		<b>NEW CLUB CONTACT NAME:</b>	
<b>LOSING CLUB:</b>		<b>NEW CLUB CONTACT PHONE:</b>	
<b>APPROVED BY SIGNATURE:</b>			
<b>DATE CLEARANCE APPROVED BY LOSING CLUB</b>			

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### EXEMPTION FOR PLAYER TRANSFER DUE TO CHANGE OF ADDRESS (Appendix 2)

All players changing Association must complete a transfer form. All players transferring Associations will be ineligible for selection to and Association/Charter/Region All Star Team for one Tournament season unless granted exemption. Please use this form to apply for Exemption. Please see BQ Player Transfer Policy for more details. Form must be sent to [gareth@baseballqld.asn.au](mailto:gareth@baseballqld.asn.au) and both Association Executive Committees.

<b>PLAYER'S NAME</b>	
<b>DATE OF BIRTH</b>	
<b>CLUB TRANSFERRING FROM</b>	
<b>AGE GROUP/DIVISION PLAYED</b>	
<b>CLUB CONTACT</b>	
<b>PLEASE LIST ALL CHARTER/ASSOCIATION/ REGIONAL REP TEAMS THE PLAYER PLAYED IN OVER THE LAST THREE YEARS?</b>	
PLEASE DETAIL THE REASON FOR TRANSFERING TO A NEW ASSOCIATION OR CLUB? Please attach additional pages if required.	
<b>PLEASE ENTER YOUR CURRENT ADDRESS:</b>	
<b>PLEASE ENTER YOUR NEW ADDRESS:</b>	

<b>FINANCIAL CLEARANCE Losing Club please circle</b>	YES / NO	<b>PROPOSED NEW CLUB:</b>	
<b>APPROVED BY (NAME):</b>		<b>NEW CLUB CONTACT NAME:</b>	
<b>LOSING CLUB:</b>		<b>NEW CLUB CONTACT PHONE:</b>	
<b>APPROVED BY SIGNATURE:</b>			
<b>DATE CLEARANCE APPROVED BY LOSING CLUB</b>			